



Mohammad Ali Jinnah University

Center of Executive Learning, Development and Diversity (CELDD) Policy

Version 1.0

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1.0

Introduction

Having our core belief of “Live, Learn & Be Inspired,” Center for Executive Learning Development & Diversity (CELDD) was established to challenge, encourage, and transform the way businesses and individuals think. CELDD blends different kinds of learning experiences, tailored to personal and team objectives, and focuses on the practical application of skills and capabilities in the workplace. CELDD recognizes the need for training and developing innovative leaders and organizations to compete in today’s unpredictable economy, regardless of industry scope or size. At CELDD, we understand what it takes to earn organization’s trust and expectations, hence we offer various self-developed and customized trainings and workshops to address and overcome an organization’s challenges and enhance its revenue potential.

2.0

Vision, Mission, Core Values

2.1 Vision

This vision is encapsulated by the slogan of the

University: Live, Learn and Be Inspired. MAJU seeks to inculcate a spirit of continuous and lifelong learning amongst everyone associated with it whether they be students, faculty, or staff.

2.2 Mission

The Center for Executive Learning, Development & Diversity (CELDD) has a mission to provide a platform for

- Continuous development of the human resource required by the industry.
- Development of students beyond their courses
- Liaison with the industry to meet the training requirements of specific companies.
- Liaison with the industry to address issues and problems faced by the industry in the form of faculty led projects.
- Providing a platform for certification courses
- Conduct industry and sectoral research to enable industry and faculty to understand developments in the economy.

2.3 Core Values

The following core values shall be adhered to,

1. Live
2. Learn
3. Be Inspired

3.0 CELDD Span of Control

All workshops, courses, seminars developed by the faculty will go through the office of CELDD. Faculty members and staff interested in offering any of the above mentioned will submit the form giving details of their proposal.

4.0 Bridging the Gap

MAJU encourages professional training organizations to give their own training through the platform provided by the university. All such organizations will go through CELDD.

5.0 Facilitating Trainer / Training Organizations

CELDD will provide necessary administrative support for the successful completion of said course.

6.0 Transparency

Financing will be handled by CELDD. Prospective students will fill out a course registration form which will be submitted to CELDD along with the fee for the workshop etc.

7.0 Receipt as Fee Acknowledgment

CELDD will give the prospective student an acknowledgment slips for receipt of the fee.

8.0 Maintaining Record

The original course registration form along with the fee will be submitted to the Finance department by CELDD. A copy of the form will be retained by CELDD for its own record.

9.0 How to manage expense

After successful completion of the workshop etc., the Finance department will deduct necessary expenses from the total fee amount.

10.0 Revenue Sharing

Necessary expenses will constitute items like photocopying charges, lunch (if any), refreshments and marketing collateral of the net amount, 70% will go to the workshop etc. facilitator while 30% will be credited to MAJU's account.


Approved By:
President
Dr. Zubair A. Shaikh

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